



JAMES A. NOYES, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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May 27, 2004

IN REPLY PLEASE

REFER TO FILE: PD-5

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**CALIFORNIA DEPARTMENT OF TRANSPORTATION/  
FEDERAL TRANSIT ADMINISTRATION  
RESOLUTION FOR THE SECTION 5311 GRANT PROGRAM  
SUPERVISORIAL DISTRICT 5  
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that this action is exempt from the California Environmental Quality Act.
2. Adopt the enclosed Resolution approving Public Works' applications for approximately \$600,000 in grant funds over a three-year period from July 1, 2004, to June 30, 2007, from the State of California Department of Transportation (Caltrans)/Federal Transportation Administration (FTA) Section 5311 Grant Program.
3. Authorize the Director of Public Works, or his designee, to file the enclosed Resolution with Caltrans and to take appropriate actions as necessary including submitting and processing the applications under the Caltrans/FTA Grant Program, executing grant agreements, and any necessary amendments, after approval as to form, by County Counsel.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of this action is to delegate authority to the Director of Public Works, or his designee, to file applications for the Caltrans/FTA Section 5311 Grant Program and to issue certifications, assurances, and other documents required by the FTA pertaining to this program.

Public Works regularly applies to Caltrans for FTA, Section 5311 funds, for providing transportation services to residents in the rural areas of the North County. The regional apportionment is allocated to the County based on the population of the rural area. With these funds, the mobility needs of rural transit users can be both supported and enhanced. The FTA requires grant applications for Section 5311 to be submitted to Caltrans, the State Department responsible for administering the grant program.

Board adoption of the Resolution will authorize the Director of Public Works, or his designee, to file and execute applications, certifications and assurances, agreements, amendments, or any other required document on behalf of the County of Los Angeles for the subject grant program with Caltrans.

The approval will also authorize the Director of Public Works, or his designee, to provide additional information as Caltrans may require and to submit and approve requests for reimbursement from Caltrans for the Section 5311 projects.

### **Implementation of Strategic Plan Goals**

Approval of this Resolution is consistent with the Strategic Plan Goals of Fiscal Responsibility and Service Excellence by utilizing grant funding to maximize available resources to provide quality transportation service to residents of the rural community.

### **FISCAL IMPACT/FINANCING**

Approval of this Resolution and subsequent agreements with Caltrans will make available to the County approximately \$600,000 over the three-year period. This reimbursement will offset the estimated project cost of \$2.4 million over this period. The County will fund the remaining portion of the cost for the service using Proposition A Local Return Transit funds available to the Fifth District.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The FTA's Non-Urbanized Area Formula Program, commonly known as the Section 5311 Program, provides funds for public transportation projects and intercity bus projects serving residents living in rural areas with a population of 50,000 or less. With these funds, the mobility needs of transit users residing in these areas can be both supported and enhanced. Section 5311 Program grants are intended to provide access to employment, education, healthcare, shopping, and recreation.

On July 11, 2000, your Board approved guidelines to be followed when accepting grants of \$100,000 or more. These guidelines include a requirement that County departments prepare a Grant Management Statement for your review prior to carrying out the activities covered under this grant. Accordingly, enclosed is the Grant Management Statement for this grant for your review.

It is required that your Board adopt the enclosed Resolution to apply for the grant funds. Caltrans will issue a Standard Agreement for signature. This recommendation authorizes the Director of Public Works to execute a new contract each year on behalf of the County, after approval as to form by County Counsel. The State will execute the contracts and return a copy to the County.

### **ENVIRONMENTAL DOCUMENTATION**

We have reviewed the above-referenced programs and determined that this action does not constitute a project as defined under Section 15378 of the California Environmental Quality Act. This action will not result in the direct or indirect physical change of the environment. The appropriate environmental document will be prepared for each individual project that is administered under the terms of the FTA grant agreements.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The Section 5311 Grant Program will have a positive impact on the County since the funds will reimburse the County for a portion of the cost incurred to provide transit services for the residents of the rural areas of the North County.

The Honorable Board of Supervisors  
May 27, 2004  
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**CONCLUSION**

Upon approval, please return three approved copies of this letter and the Resolution to Public Works.

Respectfully submitted,

JAMES A. NOYES  
Director of Public Works

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Enc.

cc: Chief Administrative Office  
County Counsel

# Los Angeles County Chief Administrative Office

## Grant Management Statement for Grants \$100,000 or More

<b>Department:</b> Public Works		
<b>Grant Project Title and Description</b>		
Caltrans/Federal Transit Administration Section 5311 grant, Nonurbanized Formula Program reimburses the County for a portion of the operating costs incurred to provide services for residents in the rural areas of the North County.		
<b>Funding Agency</b>	<b>Program (Fed. Grant #/State Bill or Code #)</b>	<b>Grant Acceptance Deadline</b>
FTA	49 U.S.C. Section 5311	End of each Fiscal Year
<b>Total Amount of Grant Funding:</b> approximately \$600,000 <b>County Match:</b> * See Below		
<b>Grant Period:</b> FY 2005, FY 2006, FY 2007	<b>Begin Date:</b> 7/1/2004	<b>End Date:</b> 6/30/2007
<b>Number of Personnel Hired Under This Grant:</b> 0	<b>Full Time:</b> 0	<b>Part Time:</b> 0
<b><u>Obligations Imposed on the County When the Grant Expires</u></b>		
Will all personnel hired for this program be informed this is a grant-funded program? N/A	Yes	No
Will all personnel hired for this program be placed on temporary ("N") items?    N/A	Yes	No
Is the County obligated to continue this program after the grant expires?	Yes	No <b>X</b>
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes <b>X</b>	No
b.) Identify other revenue sources (describe below)		
<b>Proposition A Local Return Transit Funds</b>	Yes <b>X</b>	No
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes	No <b>X</b>
<b>Impact of additional personnel on existing space:</b>		
N/A		
<b>Other requirements not mentioned above:</b>		
* The County will fund the remaining balance of the project (total cost currently estimated at \$2.4 million) not reimbursed by grant funding.		

Department Head Signature \_\_\_\_\_

Date: \_\_\_\_\_

RESOLUTION AUTHORIZING THE FEDERAL FUNDING UNDER FTA SECTION 5311  
(49 U.S.C. SECTION 5311) WITH CALIFORNIA DEPARTMENT OF  
TRANSPORTATION.

WHEREAS, the U.S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital and operating assistance projects for nonurbanized public transportation systems under Section 5311 of the Federal Transit Act; and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5311 grants for public transportation projects; and

WHEREAS, the County of Los Angeles desires to apply for said financial assistance to permit operation of transit services for residents in the rural areas of the North County; and

WHEREAS, the County of Los Angeles has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that the County of Los Angeles does hereby:

1. Authorizes the Director of Public Works, Chief Deputy Director, Assistant Director, Deputy Director, or Assistant Deputy Director, to file and execute applications, certifications and assurances, agreements, amendments, or any other required document on behalf of the County of Los Angeles with Public Works to aid in the financing of operating or capital assistance projects pursuant to Section 5311 of the Federal Transit Act of 1964, as amended.
2. Authorize the Director of Public Works, Chief Deputy Director, Assistant Director, Deputy Director, or Assistant Deputy Director, to provide additional information as Public Works may require in connection with the application for Section 5311 projects.
3. Authorize the Director of Public Works, Chief Deputy Director, Assistant Director, Deputy Director, or Assistant Deputy Director, to submit and approve request for reimbursement of funds from Public Works for the Section 5311 projects.

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The foregoing Resolution was on the \_\_\_\_ day of \_\_\_\_\_, 2004, adopted by the Board of Supervisors of the County of Los Angeles, an ex-officio of the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts.

VIOLET VARONA-LUKENS  
Executive Officer of the  
Board of Supervisors of the  
County of Los Angeles

By \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:

OFFICE OF THE COUNTY COUNSEL

By \_\_\_\_\_  
Deputy